



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

Date: 1/30/2013	Interviewer: Sue Guenter-Schlesinger	RFA #13 – 04
Person(s) Requesting Assistance: Bruce Shepard, on behalf of [REDACTED], on behalf of parent of student		
Contact Numbers (telephone, e-mail, etc.): Sherry Burkey Cell: [REDACTED]		
Status of Person(s) Interviewed (title, position, student status, etc.):		
Requested Assistance Pertaining To (name, position, policy, project, etc.) Negative climate towards female students in [REDACTED] department.		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

Category: *(Please check at least one)*

<input type="checkbox"/> Age	<input type="checkbox"/> Color	<input type="checkbox"/> Creed	<input type="checkbox"/> Disability	<input type="checkbox"/> Employment
<input type="checkbox"/> Marital Status	<input type="checkbox"/> National Origin	<input type="checkbox"/> Race	<input type="checkbox"/> Religion	<input type="checkbox"/> Retaliation
<input checked="" type="checkbox"/> Sex/Gender	<input type="checkbox"/> Sexual Harassment	<input type="checkbox"/> Sexual Orientation	<input type="checkbox"/> Veteran Status	

Time Line		
Date	Item	Comments
1/30/2013	Email from Bruce	See emails in file.
		SGS entered into conversation with the Department Chair, [REDACTED] as well as with [REDACTED] Dean, [REDACTED]. Original suggestion was for EO Office to conduct selected interviews with women students and conduct a "mini" climate assessment to ascertain if there might be issues needing to addressed about the climate in the [REDACTED] department as it relates to gender. Department Chair [REDACTED] felt that this was not appropriate without first hand reporting of a problem by a student. In consultation with the Chair and Dean, it was agreed that EO would work with the Office for Survey Research and add a question on climate to their surveys of [REDACTED] majors and graduating seniors, as one way to get at an indicator of climate and then respond as appropriate.
		John Krieg, Office for Survey Research, analyzed the data received back on the survey by College and by department. The responses did not indicate there were climate issues in the [REDACTED] department.